

# **GLEN COVE CITY SCHOOL DISTRICT**

**Administrative Offices  
Glen Cove, New York**

## **AGENDA**

**Regular Meeting – Board of Education – Monday, June 1, 2015 – 6:00 pm**

**Robert M. Finley Middle School**

**Motion to Enter Executive Session**

**TENURE RECOGNITION AND RECEPTION – 7:00 pm**

**Regular Meeting – Board of Education to Reconvene – 7:30 pm**

- I. **Opening Ceremony – Salute to Flag and Moment of Silence**
- II. **Approval of Minutes of the Board of Education Meeting**  
Presented by District Clerk
- III. **Committee Reports**
  - a. Audit
  - b. Facilities
  - c. Policy
  - d. Technology
- IV. **Superintendent's Report**
  - a. Updates
  - b. Calendar
- V. **Public Participation**

This section gives opportunity to residents who wish to raise a question or make a brief statement on agenda items.
- VI. **Instructional Report**
  - a. Committee on Special Education
  - b. Committee on Preschool Special Education
  - c. Summer Curriculum Writing
- VII. **Business Affairs**
  - a. Finance
    1. Treasurer's Report(s) including Collateral Schedule
    2. Financial Reports
      - a. Bank Reconciliations
      - b. Receipts
      - c. Appropriation Status Report

d. Register of Bills

b. Operations

1. Budget Transfer(s)
2. District-Wide School Safety Plan
3. Donation(s)
4. BOCES GED Alternative High School Program Agreement
5. Bid Award (s)
6. Contract(s)
7. Appointment of Election Inspectors
8. Indemnification

**VIII. Personnel**

a. Certified

1. Appointments of Probationary Administrators
  - a. Certifications
  - b. Comments
2. Appointment of Probationary Teacher
  - a. Certification
  - b. Comments
3. Changes in Status
4. Extra Hours of Employment
5. Extra Days of Summer Employment for School Counselors
6. Appointment of High School Summer of Success Teachers
7. Appointment of Middle School Summer of Success Teachers
8. Appointment of Summer Tutors (Office of Special Education)
9. Appointment of Athletic Intramural Supervisor
10. Appointment of Team Leaders
11. Appointment of Elementary K-Kids Advisors
12. Appointment of Elementary Student Council Advisors
13. Appointment of Elementary Yearbook Advisors
14. Appointment of Marching Band Director
15. Appointment of Drum Line Instructor
16. Appointment of Driver Education Teachers
17. Appointment of Outdoor Scoreboard Operator
18. Appointment of Announcer for Home Varsity Football Games
19. Appointment of Substitute Teacher/Proctor
20. Appointment of Proctor
21. Notice of Request for Leave of Absence
  - a. Comments
22. Notice of Retirements
23. Notice of Resignation

b. Classified

1. Resolution Pursuant to Education Law §913
2. Appointment (Food Service Helper)
3. Extra Days or Hours of Employment (School Monitors)
4. Extra Days of Summer Employment for Sports Clearance (School Nurse)

5. Extra Days of Summer Employment for Student Registration (School Nurse)
6. Extra Days of Summer Employment for the Switchboard Operators
7. Extra Days of Summer Employment for Summer Textbook Monitor
8. Extra Days of Summer Employment for the Office of Technical Services
9. Temporary/Substitute Appointments
10. Leave of Absence
  - a. Comments
11. Notice of Retirement

**IX. New Business**

**X. Unfinished Business**

**XI. Public Participation**

This section gives opportunity to residents who wish to raise a question or make a brief statement on matters including, but not limited to, agenda items.

**XII. Executive Session (if necessary)**

**XIII. Adjournment**

**Regular Meeting – Board of Education – June 1, 2015**

- II. **Approval of Minutes of the Board of Education Meeting of May 11, 2015 and May 19, 2015**

Presented by District Clerk

**Regular Meeting – Board of Education – June 1, 2015**

**III. Committee Reports**

Committee activities, if any, will be reported on by the Chairman as indicated below:

**a. AUDIT COMMITTEE**

Donna Brady  
Gail Nedbor-Gross  
Maureen Pappachristou

**b. FACILITIES COMMITTEE**

Grady Farnan  
[            ]

**c. POLICY COMMITTEE**

Barrie Dratch  
Gail Nedbor-Gross

**d. TECHNOLOGY COMMITTEE**

Donna Brady  
Richard Maccarone

**Regular Meeting – Board of Education – June 1, 2015**

**IV. Superintendent's Report**

**a. Updates**

**Regular Meeting – Board of Education – June 1, 2015**

**IV. Superintendent’s Report**

**b. Calendar**

<b>June 1</b>	<b>Monday</b>	<b>BOE Meeting Executive Session – 6:30 pm Regular Meeting to Reconvene – 7:30 pm Robert M. Finley Middle School</b>
<b>2</b>	<b>Tuesday</b>	
<b>3</b>	<b>Wednesday</b>	<b>HS Tri-M Senior Music Awards &amp; Honor Society Induction – 6 pm</b>
<b>4</b>	<b>Thursday</b>	
<b>5</b>	<b>Friday</b>	<b>Facilities Meeting – 8:30 am – Thayer House</b>
<b>8</b>	<b>Monday</b>	
<b>9</b>	<b>Tuesday</b>	<b>High School Booster Awards – 7:00 pm</b>
<b>10</b>	<b>Wednesday</b>	
<b>11</b>	<b>Thursday</b>	<b>PTA Installation Dinner – 6:00 pm – DATE CHANGE</b>
<b>12</b>	<b>Friday</b>	
<b>15</b>	<b>Monday</b>	<b>BOE Meeting Executive Session – 6:30 pm Regular Meeting to Reconvene – 7:30 pm Robert M. Finley Middle School</b>
<b>16</b>	<b>Tuesday</b>	
<b>17</b>	<b>Wednesday</b>	
<b>18</b>	<b>Thursday</b>	
<b>19</b>	<b>Friday</b>	<b>Deasy Pre-K Moving Up – 10:00 am</b>
<b>22</b>	<b>Monday</b>	<b>Deasy Moving Up – 10:00 am</b>
<b>23</b>	<b>Tuesday</b>	<b>Landing Moving Up – 9:45 am</b>
<b>24</b>	<b>Wednesday</b>	<b>Connolly Moving Up – 9:15 am Middle School Moving Up – 6:30 pm</b>
<b>25</b>	<b>Thursday</b>	
<b>26</b>	<b>Friday</b>	<b>Last Day of school</b>
<b>27</b>	<b>Saturday</b>	<b>High School Commencement – 10:00 am</b>
<b>28</b>	<b>Sunday</b>	<b>HS Commencement (rain date) – 1:00 pm</b>
<b>29</b>	<b>Monday</b>	<b>BOE Meeting Executive Session – 6:30 pm Regular Meeting to Reconvene – 7:30 pm Robert M. Finley Middle School</b>
<b>30</b>	<b>Tuesday</b>	
<b>July 1</b>	<b>Wednesday</b>	
<b>2</b>	<b>Thursday</b>	
<b>3</b>	<b>Friday</b>	<b>District Closed – 4<sup>th</sup> of July Observance</b>
<b>6</b>	<b>Monday</b>	
<b>7</b>	<b>Tuesday</b>	
<b>8</b>	<b>Wednesday</b>	
<b>9</b>	<b>Thursday</b>	
<b>10</b>	<b>Friday</b>	

**Regular Meeting – Board of Education – June 1, 2015**

**V. Public Participation**

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**Regular Meeting – Board of Education – June 1, 2015**

**VI. Instructional Report**

**a. Committee on Special Education**

**RESOLVED**, that on the recommendation of the Superintendent the Board of Education approves the recommendations of the Committee on Special Education for Initial Placement Programs/Services for cases listed as per the attached from meetings and approves the authorization of funds to implement the special education programs and services.

**b. Committee on Preschool Special Education**

**RESOLVED**, that on the recommendation of the Superintendent the Board of Education approves the recommendations of the Committee on Preschool Special Education for Initial Placement Programs/Services for cases listed as per the attached from meetings.

**Regular Meeting – Board of Education – June 1, 2015**

**VI. Instructional Report**

**c. Summer Curriculum Writing**

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the Summer Curriculum Writing Projects listed below to begin on or about June 30 through August 14, 2015 not to exceed the cost of \$56,000. The project will be funded through the Title II A grant.

<b>Curriculum Writing Project</b>	<b>Narrative</b>	<b>Grade Level</b>	<b># of Hours Each</b>	<b># of Teachers</b>
SAT/ACT Preparation in Mathematics	New Course offered in 2015/16	11/12	10	1
Preparing for Credited Math in College (Accuplacer)	New Course offered in 2015/16	12	10	1
Statistics through Application (using Microsoft Excel)	New Course offered in 2015/16	10-12	10	1
Computer Math Applications	New Course offered in 2015/16	10-12	10	1
Algebra 2/Trigonometry Regents	Our current curriculum needs to be revised and aligned with CC standards. In addition, any modules released by the state need to be incorporated in our curriculum	10-12	20	2
Grade 3 ELA PBA Grade 4 ELA PBA Grade 5 ELA PBA (1) teacher from Landing (1) teacher from Connolly per grade level	To create curriculum to support performance based assessments (PBA), as per the TITC grant work completed this year.	3-5	15	6
Grade 3 Math PBA Grade 4 Math PBA Grade 5 Math PBA (1) teacher from Landing (1) teacher from Connolly per grade level	To create curriculum to support performance based assessments (PBA), as per the TITC grant work completed this year.	3-5	15	6
STEM Grade 3-5	To write curriculum for STEM program	3-5	20	2
STEM K-2	To write curriculum for STEM program	K-2	20	1
"I Read" 2 SPED Teachers	Planning and organizing of the computer based materials that are needed to ensure successful implementation during the school year for students who will use the program	K-5	15	2
Three Stand Alone ENL/ELA Classes One (1) dually certified ELA/ENL teacher	New Part 154 requires students to get both ELA and ENL at certain levels of English proficiency. This project would create an ELA curriculum appropriate for Beginning and Low Intermediate ESL students at each grade level.	6-8	30	1
ESL Environmental Science One (1) Environmental Science Teacher and One (1) ENL teacher	This course will be offered for the first time to Low Intermediate ESL students. This project would create an Environmental Science curriculum appropriate for Low Intermediate ESL students.	10	10	2

**Regular Meeting – Board of Education – June 1, 2015**

**VI. Instructional Report**

**c. Summer Curriculum Writing (continued)**

Three Integrated ENL/ELA Classes One (1) 6th grade ELA teacher and One (1) ENL teacher One (1) 7th grade ELA teacher and One (1) ENL teacher One (1) 8th grade ELA teacher and One (1) ENL teacher	New Part 154 requires students to get Integrated ENL at certain levels of English proficiency. This project would create an ELA curriculum appropriate for Intermediate, Advanced and Proficient ESL students at each grade level.	6-8	10	6
College Research – New Course	Write curriculum using Odell materials for inquiry based research. Course needs to be aligned with CCSL	12	10	1
SAT/ACT Prep – New Course	Write curriculum using the new College Board 2016 SAT format along with the current ACT	11	10	1
7 <sup>th</sup> Gr. Social Studies	With the implementation of the new Social Studies NYS Framework radically changing, there is a need to alter the 7 <sup>th</sup> grade curriculum to reflect these changes.	7	15	1
Social Studies ESL	Align the new standards and develop a cohesive curriculum	8	20	2
8 <sup>th</sup> Gr. Social Studies	Continue aligning the new Social Studies NYS Framework	8	10	2
6 <sup>th</sup> Gr. Social Studies	Continue aligning the new Social Studies NYS Framework	6	10	2
AP United States History	Changes to the curriculum and restructuring to better align course	11	20	1
Global 10 H/R	In anticipation of the new Global History Regents and Framework	10	20	2
Eng 11 R	Continue to revamp and align with CC and the new Regents	11	10	2
Eng 11 H		11	10	1
Eng 9 ESL	Adopt Odell for English 9 ESL in order to embed CCLS	9	20	1
Preparing for Credited English in College (Accuplacer)	New Course 2015-16	11/12	10	1
Virtual Enterprise	Conference supporting curriculum	11/12	20	1
Research II	Create curriculum for new course	MS	10	1
Academics Plus	Update curriculum	3-5	10	2

**Regular Meeting – Board of Education – June 1, 2015**

**VII. Business Affairs**

**a. Finance**

- 1. Treasurer's Report(s) including Collateral Schedule for the period ending April 30, 2015**
- 2. Financial Reports**
  - a. Bank Reconciliations – Extra Classroom as of 4/30/15**
  - b. Receipts – Revenue Budget Status Report A (General) Fund as of 4/30/15**
  - c. Appropriation Status Report – as of 4/30/15**
  - d. Register of Bills for the periods 4/1/15 – 4/17/15; 4/18/16 – 4/30/15; and 5/1/15 – 5/15/15**

**Regular Meeting – Board of Education – June 1, 2015**

**VII. Business Affairs**

**b. Operations**

**1. Budget Transfer(s)**

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board approves the following 2014-2015 budget transfers:

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$15,180.29	F 211049018913	BOCES Services	F 2110490150147	BOCES Purchase Services
\$11,075.10	F 211015518913	Professional Salaries	F2110155150147	Professional Salaries

\*To adjust Title II budget to reflect approved budget

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$20,000	A1620 200 25	Office Equipment DW	G1310 319	Tank Removal – Garage
\$5,000	A1620 490	BOCES Services	G1310 310	Tank Removal – Garage

\*To transfer funds for General Fund to Capital Project Fund for tank removal at the maintenance garage.

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$842.62	A1620 464	Fire Insp. Services	A1621 505	Painting Supplies DW
\$8,720.05	A1621 401	Snow Removal Supplies	A1621 505	Painting Supplies DW
\$2,611.15	A1620 467 00-02	Equipment Repair Contracts	A1621 505	Painting Supplies DW
\$1,635.00	A1620 466 25	Building Repair DW	A1621 505	Painting Supplies DW
\$802.25	A1620 500 25	General Supply DW	A1621 505	Painting Supplies DW

\*To cover the cost of summer paint supplies for the district.

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$7,051.20	A9060 800 01	Medical Insurance	A9060 800 02	Medicare Refunds
\$9,355.60	A9060 800 01	Medical Insurance	A9060 800 01	Medicare Refunds

\*To fund Medicare refund budget line.

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$103,000	A2110 135	Classification Change	A2110 130	Instructional 7 -12
\$75,000	A2250 161	Teacher Aides	A2110 161	Teacher Aides

\*To fund salary line; to transfer funds from TA Special Ed to TA Regular ed budget lines

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of excess fund balance from the 2014 – 2015 fiscal year:

- To Unemployment Insurance Payment Reserve Fund in an amount not to exceed \$25,000.
- To Worker’s Compensation Reserve Fund in an amount not to exceed \$350,000
- To Tax Certiorari Reserve Fund in an amount not to exceed \$2,500,000
- To Employee Benefit Accrued Liability Fund in an amount not to exceed \$750,000

**Regular Meeting – Board of Education – June 1, 2015**

**VII. Business Affairs**

**b. Operations (continued)**

**2. District-Wide School Safety Plan**

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the District-Wide School Safety Plan for 2015-2016.

**3. BOCES GED Alternative High School Program Agreement**

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Nassau BOCES and the Glen Cove School District for the GED Alternative High School Program (Twilight Program) for the 2015-2016 school year.

**4. Donation(s)**

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education accepts a donation of a piano for the high school orchestra/practice room from Audrey Mazzeo at an estimated value of \$2,000.

**Regular Meeting – Board of Education – June 1, 2015**

**VII. Business Affairs**

b. Operations (continued)

5. Bid Award(s)

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education awards the NCSBGA 2015 – 2016 playground installation, repair and inspection bid, opened on Friday, April 17, 2015, to the following contractors for the following manufactured playgrounds:

**Playground Installation, Repair and Inspection:**

American Recreation Products: Burke Playground Products

Young Equipment Sales: Play & Park

**Playground Surfacing:**

Premier Rubber Surfacing: Standard 2” Depth Poured in Place Rubber

Premier Rubber Surfacing: Four Inch Compacted RCA Sub-Base Setting

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education awards the district-wide paper and plastic bid dated March 18, 2015, to Central Poly and Edmer Sanitary as the lowest responsible bidders per listed line items below:

**Edmer Sanitary Supply Company:**

Atlas Green Heritage 2-Ply Jumbo Toilet Paper

Clear 3 mil 23 x 17 x 48 Plastic Bags 100/Case

Clear 33 x 40H Plastic Bags 500/Case Rolled

**Central Poly Corp:**

Atlas Green Heritage Single Roll 2-Ply Toilet Paper

P700 Premium White Paper Towels 8” x 350’

Black 4 mil 22 x 16 x 60 Plastic Bags 100/Case

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves G.C. Environmental, Inc., to remove two fuel tanks (diesel and gasoline) from Glen Cove City Schools Maintenance Garage as the lowest responsible bidder for this project. This will comply with Nassau County Fire Marshall mandate to remove the tanks by July 2015. Estimated project budget cost is \$25,000.

**Regular Meeting – Board of Education – June 1, 2015**

**VII. Business Affairs**

b. Operations (continued)

6. Contract(s)

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the clinical service agreement between the Long Island Jewish Medical Center, Steven & Alexandra Cohen’s Children Medical Center (the “Medical Center”) and the Glen Cove School District which would allow the Medical Center to provide free EKG readings as a community service to students in the middle and high school students and authorizes the President of the Board to sign such agreement.

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education agrees to amend the contract between Eiber Translations, Inc. and the Glen Cove School District dated July 10, 2014, to reflect an increase of the not to exceed amount of \$5,000 to \$6,500 for the term of the contract. This year the district requires additional funds to cover the cost of translators for students taking the New York State Regents exams. The additional cost will be covered under the Title III grant.

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the services as summarized below for Health and Allied Services authorizes the President of the Board of Education to sign such contracts upon approval:

<b>School</b>	<b>Address</b>	<b>Provider</b>	<b>Services</b>
New Hyde Park – Garden City Park	1950 Hillside Avenue New Hyde Park, NY 11040-2607	1 Student Notre Dame School	<b>Health Services</b>

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the services as summarized below in which Glen Cove is the district of residence and authorizes the President of the Board of Education to sign such contracts upon approval:

<b>District of Location</b>	<b>Address</b>	<b>Number of Students</b>	<b>Services</b>
North Shore Central School District	280 Carpenter Avenue Sea Cliff, NY 11579	3 Greenvale School	<b>Individual Education Services</b>



**Regular Meeting – Board of Education – June 1, 2015**

**VII. Business Affairs**

**b. Operations (continued)**

**6. Contract(s)**

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the student service contracts as summarized below and authorizes the President of the Board of Education to sign such contracts upon approval:

<b>Provider</b>	<b>Address</b>	<b>Service</b>	<b>Rate</b>
MKSA, KKC	125 E. Bethpage Road Plainview, NY 11803	Multiple Related Services	Please see attached
Ascent	819 Grand Boulevard Suite 2 Deer Park, NY 11729	Tuition Related Services	Tuition-\$51,997 (10 Months) Summer-\$8666.00 ABA Supervision-\$140/hr. ABA Instruction-\$100/hr. Parent Training-\$140/hr.
All About Kids	255 Executive Drive Plainview, NY 11803	Multiple Related Services	Please see attached
Horizon Healthcare Staffing	20 Jerusalem Ave. Hicksville, NY 11801	Multiple Related Services	Please see attached
Bancroft	800 Kings Highway Cherry Hill, NJ 08034	Tuition	Tuition-\$59,220 (10 Months) Summer-\$10,528.00
Gayle E. Kligman Therapeutic Resources	300 Garden City Plaza Garden City, NY 11530	Multiple Related Services	Please see attached.
Sivic Solutions Group, LLC	118 Sylvan Way New Hartford, NY 13413	Medicaid Billing Services	15% of Federal Medicaid Revenues

**Regular Meeting – Board of Education – June 1, 2015**

**VII. Business Affairs**

**b. Operations (continued)**

**7. Appointment of Election Inspectors**

**BE IT RESOLVED**, that the following named qualified voter of the City School District of Glen Cove, New York, is hereby appointed as Chairperson and Inspectors of Election for the School District Budget and Trustee Vote to be held on May 19, 2015.

**SCHOOL ELECTION DISTRICT A, B, G – Middle School**

Sheila Catanese	39 Cove Street, Glen Cove	Inspector
Dionisia Manno	49 S. 4 <sup>th</sup> Street, Locust Valley	Inspector
Lorena Morrissey	27 Purdue Road, Glen Cove	Inspector
Brenda Weck	37 Town Path, Glen Cove	Inspector

**SCHOOL ELECTION DISTRICT D – Glen Cove Boys & Girls Club**

Michelle Emmarino	47 12 <sup>th</sup> Street, Locust Valley	Inspector
Maureen Hauser	16 Whitney Circle, Glen Cove	Inspector

**SCHOOL ELECTION DISTRICT F – Connolly School**

Lucille Johnson	124 St. Andrews Lane, Glen Cove	Chairperson
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**SCHOOL ELECTION DISTRICT E – Landing School**

Pietra Corwin	1 Henry Drive, Glen Cove	Inspector
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**BE IT FURTHER RESOLVED** that each Chairperson of Election shall be entitled to compensation at the rate of \$180 per day (full day). Inspector of Election shall be entitled to compensation at the rate of \$130 per day (full day) or \$9 per hour for those inspectors not working the full day (not to exceed \$130 for the day).

**8. Indemnification**

**BE IT RESOLVED**, that the Board of Education of the Glen Cove City School District hereby agrees to provide a defense and indemnification as required by law to the employee #2964 and employee #2834, in connection with a matter discussed in executive session before the Commissioner of Education, and related matters.

## Regular Meeting – Board of Education – June 1, 2015

### VIII. Personnel

#### a. Certified

1. Appointments of Probationary Administrators
  - c. Certifications
  - d. Comments
2. Appointment of Probationary Teacher
  - c. Certification
  - d. Comments
3. Change of Status
4. Extra Hours of Employment
5. Extra Days of Summer Employment for School Counselors
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  - a. Comments
22. Notice of Retirements
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#### b. Classified

1. Resolution Pursuant to Education Law §913
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11. Notice of Retirement

**IX. New Business**

**Regular Meeting – Board of Education – June 1, 2015**

**XI. Public Participation**

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