

**GLEN COVE BOARD OF EDUCATION
Glen Cove, New York**

**ANNUAL REORGANIZATION MEETING
Monday, July 6, 2015 – 7:30 PM**

Robert M. Finley Middle School

1. **Opening Ceremony** - Pledge of Allegiance, Moment of Silence and Roll Call
2. **Oath of Office** - Administered to newly elected Board Members
3. Appointment of Temporary Chairperson
4. Temporary Chairperson calls for nominations for President of the Board of Education
Nomination: _____ By: _____
5. Motion made to close nominations
Nomination: _____ By: _____
6. Temporary chairperson announces result of vote Result: _____
7. Temporary chairperson asks for nominations for Vice President of the Board of Education
Nomination: _____ By: _____
8. Motion to close nominations
Nomination: _____ By: _____
9. Temporary chairperson announces result of vote: Result: _____
10. **Oath of Office** - Administered to President and Vice President
11. Temporary chairperson requests successful candidates to assume duties of Office of President and Vice President of the Board
12. Newly elected President extends welcome to all Board members (Meeting now to be conducted by newly elected President)

APPOINTMENT OF OFFICERS:

13. Appointment of Clerk and Deputy Clerk of the Board of Education:

Recommend the Board of Education appoint **Ida Johnson**, as District Clerk of the Board of Education, at a salary of \$37,000 and **Judy Smith** as Deputy Clerk.

14. Appointment of District Treasurer:

Recommend the Board of Education appoint **Lori Carrick** as District Treasurer for the **2015 – 2016** school year, at a salary of **\$10,000** and further, that she be bonded in the amount of **\$1,000,000**. The Board President advises that the District Treasurer should be authorized as the sole signatory on all checks issued by the Glen Cove School District.

15. Appointment of Deputy Treasurer:

Recommend the Board of Education appoint **Jackie Lizza** as Deputy Treasurer for the **2015 – 2016** school year, and further, that she be bonded in the amount of **\$1,000,000**. The Board President advises that the Deputy Treasurer and either the President of the Board of Education or the District Clerk, in the absence of the District Treasurer, be authorized as the signatory on all district checks issued by the Glen Cove School District.

16. Appointment of Internal Claims Auditor:

Recommend the Board of Education appoint **Vito Abbondandolo**, to the position of Claims Auditor for the **2015 – 2016** school year at an annual cost of **\$25,500**.

17. Oath of office administered to District Clerk, District Treasurer, Deputy Treasurer, and Internal Auditor.

OTHER APPOINTMENTS (Omnibus motion):

18. Appointment of External Auditor:

Recommend the Board of Education appoint O'Connor Davies to the position of External Auditor for the 2015 – 2016 school year at an annual cost of \$33,150.

19. Appointment of Internal Auditor:

Recommend the Board of Education appoint Cullen & Danowski, LLP to the position of Internal Auditor for the 2015 – 2016 school year at an annual cost of \$30,000.

20. Appointment of School District Attorney:

Recommend the Board of Education appoint Jaspan Schlesinger LLP as General Counsel for the School District for the 2015 – 2016 school year at a rate of \$210 per hour for special and/or extraordinary legal services and Labor Counsel for the School District.

21. Appointment of Actuarial:

Recommend the Board of Education appoint Chernoff Diamond & Col, LLC to the position of GASB 45 Actuaries for the 2015 – 2016 school year at an annual cost of \$8,500.

22. Appointment of Fiscal Advisor:

Recommend the Board of Education appoint Munistat Services Inc. as the District Fiscal Advisor.

23. Appointment of Bond Counsel:

Recommend the Board of Education appoint Hawkins Delafield & Wood LLP as the District Bond Counsel.

24. Appointment of Purchasing Agent:

Recommend the Board of Education appoint Victoria Galante, the Assistant Superintendent for Business, as the Purchasing Agent for the 2015 – 2016 school year.

25. Appointment of Deputy Purchasing Agent:

Recommend the Board of Education appoint Mary Oville as the Deputy Purchasing Agent for the 2015 – 2016 school year.

26. Appointment of Workers' Compensation Representative:

Recommend the Board of Education appoint Wright Wrisk as the Workers' Compensation representative for the 2015– 2016 school year at an annual fee not to exceed \$19,805.53. Medical Bill review and Medicare secondary payer reporting to be in accordance with their contract.

27. Appointment of School Physicians, effective July 1, 2015:

Recommend the Board of Education appoint the following physicians as School Physicians for the 2015 – 2016 school year:

Medical Officer: Dr. Catherine Screnci

Dental Officer: Dr. Beverly Granger, \$1500 stipend

28. Appointment of Central Treasurer of the Extra Classroom Activity Fund:

Recommend the Board of Education appoint **Suzanne Rant (HS)** and **Donna Pascarelli (MS)** Treasurer of the Extra Classroom Activity Fund for the 2015 – 2016 school year and that they be included in the employees blanket bond.

29. Appointment to Certify Payroll:

Recommend the Board of Education designate **Maria Rianna**, Superintendent of Schools, to certify the payroll and further that the Assistant Superintendent for Business, **Victoria Galante**, will certify in her absence.

30. Appointment of Staff on an Interim Basis

Recommend the Board of Education authorize **Maria Rianna**, Superintendent of Schools, to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

31. Appointment of Third Party Administrator for District 403B Plan:

Recommend the Board of Education appoint **The Omni Group** as the District's Third Party Administrator for the District's 403B Plan at a cost of **TBD per participant** for the 2015 – 2016 school year.

32. Appointment of Asbestos Compliance Officer:

Recommend the Board of Education appoint **Victoria Galante** as Asbestos Compliance Officer for the 2015 – 2016 school year.

33. Appointment of Title IX Compliance Officer:

Recommend the Board of Education appoint **Maria Rianna** as the Title IX Compliance Officer for the 2015 – 2016 school year.

34. Appointment of Section 504 Compliance Officer:

Recommend the Board of Education appoint **Maria Rianna** as the Section 504 Compliance Officer for the 2015 – 2016 school year.

35. Appointment of Records Access Officer and Fiscal Records Access Officer:

Recommend the Board of Education appoint **Ida Johnson, District Clerk**, as Records Access Officer and Fiscal Records Access Officer for the **2015 – 2016** school year at no additional cost.

~~**36. Appointment of Records Public Information Services**~~ _____

~~Recommend the Board appoint SYNTAX to provide Public Information and Communication Services for the **2015 – 2016** school year in accordance with the provisions of the contract for engagement.~~

37. Appointment of Impartial Hearing Officers:

Recommend the Board of Education appoint Impartial Hearing Officers (see attached list) should the School District find a need to use an Impartial Hearing Officer (or Officers) during the **2015 – 2016** school year.

38. Appointment of CSE and CPSE Members, Surrogate Parents and Parent Advocates:

Recommend the Board of Education appoint the members to the CSE and CPSE for the **2015 – 2016** school year, as attached.

Recommend the Board of Education appoint the following person as Surrogate parents and Parent Advocates for the **2015 – 2016** school year.

- Dana DeLuca

DESIGNATIONS

39. Designation of Depositories:

Recommend the Board of Education designate the following as Banks of Deposit for the **2015 – 2016** school year:

BANK OF AMERICA

General Fund – Checking

CAPITAL ONE BANK

Workers Compensation
General Fund Checking
Payroll
Special Aid Fund
Trust & Agency

Bond Issue 2010 - 2011
Harry Schinder / Cicero Fund
Capital Project Checking
Lunch Fund Checking
General Fund – Money Market

40. Designation of Official Newspaper:

Recommend the Board of Education designate **The Record Pilot** and **Newsday** as official newspapers for legal advertising and notices for the Glen Cove School District and **Newsday** for emergency advertising during the **2015 – 2016** school year.

41. Board of Education Meetings:

Recommend the Board of Education schedule meetings on **Mondays** (unless otherwise noted below), at or about 7:30 PM at the **Middle School** (unless otherwise noted below), as follows:

July 6, 2015
July 27, 2015
August 24, 2015
August 31, 2015
September 21, 2015
October 5, 2015
October 19, 2015 – **GCHS**
November 2, 2015
November 16, 2015 – **Landing**
November 30, 2015
December 14, 2015
January 11, 2016

January 25, 2016 - **Connolly**
February 8, 2016
February 29, 2016 - **Deasy**
March 14, 2016
March 28, 2016 - **Gribbin**
April 11, 2016 - **GCHS**
April 18, 2016
May 9, 2016
Tuesday, May 17, 2016 – Budget Vote & Trustee
Election Certification - **GCHS**
May 23, 2016
June 6, 2016
June 20, 2016

AUTHORIZATIONS

42. Authorization for Approval of Budget Transfers:

Recommend the Board of Education authorize **Maria Rianna**, the Superintendent of Schools to approve budget transfers up to \$10,000, any budget transfer in excess of \$10,000 be approved by the Board of Education in accordance with Policy #5330.

43. Approval to Apply for Federal and State Grants:

Recommend the Board of Education, through its Administrative Officer, be authorized to apply for any and all Federal and State grants that are deemed appropriate.

44. Mileage Allowance Rate:

Recommend the Board of Education authorize the mileage allowance rate for authorized travel for the School District to be the current IRS allowable rate for the **2015 – 2016** school year.

45. Authorization for Petty Cash Fund:

Recommend the Board of Education establish the following petty cash funds and that the person indicated be designated as the custodian of it for their location:

Glen Cove High School	Antonio Santana	\$100
Athletic Director	Denise Kiernan	\$50
Robert M. Finley Middle School	Nelson Iocolano	\$100
Connolly Elementary School	Rosemarie Sekelsky	\$100
Landing Elementary School	Principal	\$100
Gribbin Elementary School	Francine Santoro	\$100
Deasy Elementary School	Kenneth Craft	\$100
Business Office	Victoria Galante	\$100

46. Release Payment of Funds:

Recommend the Board of Education grant the Superintendent of Schools the authority, when necessary, to release payment of funds, not to exceed \$1,000 before formal approval by the Board of Education for the **2015 – 2016** school year.

47. Authorization for Delegation of Investments:

Recommend the Board of Education authorize **Maria Rianna**, Superintendent of Schools, and/or **Victoria Galante**, the Assistant Superintendent for Business, to execute in the name of the Board of Education any and all documents relating to the investment program in a timely manner as well as to utilize reputable consultants regarding investment decisions when necessary, so long as no fee is involved. In the absence of Maria Rianna and Victoria Galante, the District Treasurer is authorized to execute investment documents in the name of the Board of Education. A monthly progress report of investments will be given to the Board of Education.

48. Re-adoption of Investment Policy:

Recommend the Board of Education of the Glen Cove School District re-adopt the current Investment Policy.

49. Re-adoption of Policies and Code of Ethics:

Recommend the Board of Education re-adopt all policies and code of ethics in effect the previous year, as well as any policy approved after **July 1, 2015**.

50. Conferences, Conventions, and Workshops:

Recommend the Board authorize the Superintendent of Schools to take action on administrative, teacher and other staff requests to attend conferences, conventions and workshops within the limit of the **2015 – 2016** budget appropriations and in accordance with Board Policy (General Municipal Law 77-b).

51. Attendance Periods:

Recommend the Board adopt the following resolution regarding the elimination of religious holidays in counting the best attendance periods for state aid (Commissioner's Regulations 175.40):

WHEREAS, through action of the New York State Legislature and of the Governor of the State of New York, a Board of Education may decide to eliminate religious holidays in counting the best attendance periods for state aid,

THEREFORE, BE IT RESOLVED, that each of the religious holidays designated by the Commissioner of Education during the school year **2015 – 2016** on which school may be held be eliminated from the **2015– 2016** state aid attendance worksheet, if it is in the best interest of the District.

52. Surety Bonds:

Recommend the Board authorize preparation of surety bonds for the Assistant Superintendent for Business, School District Treasurer and Deputy Treasurer in the amount of Two Million dollars each (Education Law, Section 2130).

53. Continuation of Agreement for Collection of Taxes:

Recommend the Board of Education approve the continuation of agreement between the Board of Education and the City of Glen Cove for the collection of taxes on real estate for the **2015 – 2016** school year as levied by the Board of Education for school district purposes.

54. Issuance of Tax Warrant:

Recommend the Board of Education approve the confirming of the school tax list and issuance of the school tax warrant, and the continuance of agreement with the City of Glen Cove for the collection of taxes on real estate for the school year **2015 – 2016** as levied by the Board of Education for School District purposes. (see attached)

55. Designation for Participation in the National School Lunch / School Breakfast / Special Milk Programs:

Recommend the Board of Education delegate to the Superintendent of Schools the authority to act as its agent in the participation of the National School Lunch / School Breakfast / Special Milk Programs and to sign all contracts and agreements associated with said participation.

56. Approval of Participation in Long Island School Nutrition Cooperative

Recommend the Board of Education approve the participation of the district in the Long Island School Cooperative Bid 2015 – 2016 school year (see attached).

57. Approval of School Lunch Program Prices:

Recommend the Board of Education approve the prices for the School Lunch Program for the 2015 – 2016 school year as attached.

58. Approval for Insurance Policy Coverage:

Recommend the Board of Education approve NYSIR for insurance policy coverage in the amount of \$352,870.

59. Approval of Student Accident Insurance:

Recommend the Board of Education approve **Fitzharris Agency Inc.** as Insurance Agent for student accident insurance in the amount of **\$23,819**.

60. Adoption of Coverage Provided by Section 18 of Public Officers Law:

Recommend the Board of Education adopt the coverage provided by Section 18 of the Public Officers Law of the State of New York for its employees, as defined by that statute. The adoption of this resolution is intended to provide benefits which shall supplement and be available in addition to, defense or indemnification protection conferred by virtue of other enactments, statutory provisions, previous actions of this Board or other sources. The Superintendent of Schools or his designee shall take such action as may be necessary to obtain insurance protection against such potential liability to the district as may arise as a result of the adoption of this resolution.

61. Approval of Substitute Teacher Salary Schedule:

Recommend the Board of Education approve the substitute salary schedule for the 2015 – 2016 school year as per the attached.

ESTABLISHMENT OF COMMITTEES

62. Committees:

Recommend the Board establish the following committees for the **2015 – 2016** school year and appoint members:

BOARD COMMITTEE	MEMBERS
Audit Committee [required]	
Facilities Committee [required]	
Policy Committee	
Technology Committee	
Food and Nutrition Committee	

63. Adjournment

Recommend the Board of Education adjourn the Annual Reorganization Meeting.



Impartial Hearing Reporting

System (IHRS)

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You should contact Hearing Officers in the order they appear on the screen.

Iho Id	Last Name	First Name	Middle Name	Suffix
74	COHEN	DIANE		
609	CUTLER-IGOE	ELLEN		
515	DELEON	EDGAR		
77	DEWAN	DEBRA	SIEDMAN	
517	EBENSTEIN	BARBARA	J	
84	FARAGO	JOHN		
518	FEINBERG	RONA		
611	FERRIGNO	LORRAINE		
520	FINKELSTEIN	SHARYN		
86	FLAME	LANA	S	
613	HAKEN	STEVE		
93	HALBERSTAM	SINAI		
524	HEIDELBERGER	JONATHAN		
525	HUGHES	SHERRI	L	ESQ
527	ITZLA	AMY	LYNNE	
101	JOYNER	THERESA	R	
103	KANDILAKIS	GEORGE		
614	KEEFE	JEANNE		
106	KEHOE	MARTIN	J.	III
108	KERSHEN	HARRY		
616	KESTENBAUM	ELISE		
113	LASSINGER	DORA		
116	LAZAN	MICHAEL		
117	LEDERMAN	NANCY		
122	LUSHING	SUSAN		

537	MCKEEVER	JAMES		
631	MILLMAN	TINA		
132	MONK	JAMES	A	
540	MOORE	CHRISTINE		
620	MURPHY	LEAH	L.	
137	NAUN	JOHN		
541	NISELY	ROBERT		
138	NOE	MARY		
142	ODOM	VERONICA	C	ESQ
622	PASSMAN	JULIE		
543	PETERS	GARY	D.	
147	PETERS	KENNETH		EDD
623	PHELAN	PATRICIA		
150	REICHEL	HEIDI		
545	RICHMOND	SUSAN	MILLS	
153	RITZENBERG	KENNETH	S.	
154	ROBERTS	GEORGE	HUNTER	
156	ROSEN	PAUL		ESQ
625	ROTH	ROSLYN		
163	SCHAD	JEROME		ESQ
547	SCHIFF	MARTIN		
627	SCHIRO	JEFFREY		
548	SCHNEIDER	JUDITH		
168	SILVER	MARJORIE	A	
628	SILVERSON	JEFFREY		

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COMMITTEE ON SPECIAL EDUCATION
Appointed annually by Board of Education
2015-2016

Chairperson (a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of resources of the school district)

Director of Special Ed - TBD	Frances Casciano
Betsy Lashin, Assistant Dir. Of Special Ed	Dr. Joanna Tychanska-O'Mea
Cortney Chase	Dr. Carmen Peralta
Dr. Lori Seele	Dr. Annalise Henry
Maria L. Rianna, Superintendent	

Special Education Teacher (of the student or, if appropriate, a special education provider of the student)

School Psychologist

Frances Casciano	Dr. Carmen Peralta
Dr. Lori Seele	Dr. Annalise Henry
Cortney Chase	Thomas Caramanno
Dr. Joanna Tychanska-O'Mea	

School Physician (if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting)

Dr. Screnci

Parent Member (an additional parent of a student with a disability residing in the school district or a neighboring school district, if requested in writing by the parent of the student)

Claudia Napolitano	Irma Villafane
Christine Santana	Dana DeLuca

CSE Surrogate Parent & Parent Advocate

Dana DeLuca

Parent of Child being discussed (the parents or persons in parental relationship to the student)

Regular Education teacher of Student (whenever the student is or may be participating in the regular education environment)

Other School Personnel as deemed necessary

Nurse, Speech Therapist,
School Administrator,
Guidance Counselor, ESL.

Parent may bring at their expense anyone they wish to have present at the meeting

Private Therapist, Legal
Advocacy Representative

Translator if required

District personnel

COMMITTEE ON PRESCHOOL SPECIAL EDUCATION
Appointed annually by Board of Education
2015-2016

Chairperson (a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general curriculum and the availability of resources of the school district; may also serve as the individual who can interpret the instructional implications of evaluation results.)

Director of Special Ed - TBD
Betsy Lashin, Assistant Dir. Of Special Ed
Cortney Chase

Frances Casciano
Dr. Joanna Tychanska-O'Mea

Special Education Teacher (of the student or, if appropriate, a special education provider of the student; may also serve as the individual who can interpret the instructional implications of evaluation results.)

Parent Member (an additional parent of a student with a disability residing in the school district or a neighboring school district, provided that such parent is not a required member if the parents of the student request that the additional parent member not participate in the meeting)

Claudia Napolitano
Dana DeLuca

Malgrzata Useda
Christine Santana

CPSE Surrogate Parents

Dana DeLuca

Parent of Child being discussed (the parents or persons in parental relationship to the student)

Regular Education teacher of Student (whenever the student is or may be participating in the regular education environment; may also serve as the individual who can interpret the instructional implications of evaluation results.)

Other School Personnel as deemed necessary

Nurse, Speech Therapist,
School Administrator,
Guidance Counselor, ESL.

Appropriate Professional Designated by the Agency (of a child in transition from early intervention programs and services who has been charged with the responsibility for the preschool child)

A County Representative (a certified or licensed preschool representative from the municipality must be notified of scheduled meeting; however, the CPSE meeting can be held whether or not they attend)

Parent may bring at their expense anyone they wish to have present at the meeting

Private Therapist, Legal
Advocacy Representative

Translator if required

District personnel

**ACTION CONFIRMING SCHOOL TAX LIST
AND ISSUANCE OF TAX WARRANT**

WHEREAS, the Board of Education, in accordance with the applicable provisions of law, duly prepared and adopted by Budget for the 2015-2016 school year and duly caused to be prepared a Tax List for the tax required to be levied according to said budget;

NOW, THEREFORE, BE IT RESOLVED, that the Tax List so prepared by, and it hereby is, confirmed, and that a Warrant in form as follows shall be issue to the Collector of Taxes of the City School District of Glen Cove, New York, for the collection of the several sums heretofore levied by the Board of Education on the taxable property in said School District, and that, when attached to the assessment roll of said School District, heretofore accepted by said Board of Education the Warrant shall be dated July 1, 2015, and that said Warrant shall be in force and effect on and after said date:

(Warrant Attached)

TO THE PEOPLE OF NEW YORK

**TO: The Collector of Taxes of the City School
District of Glen Cove, New York**

YOU ARE HEREBY AUTHORIZED, DIRECTED AND COMMANDED, pursuant to the provisions of the Real Property Tax Law of the State of New York and in accordance with the foregoing resolution, duly adopted by the Board of Education July 1, 2015 to receive and collect from the several persons and corporations named and the properties described in the assessment hereunto annexed, the several sums of taxes specified opposite their respective names and/or properties for educational purposes, in a total amount of \$66,104,265.

YOU ARE FURTHER COMMANDED to deposit and pay over from time to time until the return by you of unpaid taxes, to the Board of Education, as required by law, all monies so collected, appearing upon the said roll, AND for that purpose, YOU ARE HEREBY REQUIRED immediately after receiving this Warrant, to cause a notice of the receipt thereof to be given as required by law and of the further fact that the said taxes may be paid in two installments, on the 1st day of August, 2015, and the 1st, day of February, 2016 and of the further fact that you will receive payment of such installments of taxes without penalty for the thirty days from and after the 1st day of August, 2015, and the 1st day of February, 2016. If the first half of said tax is not paid on or before September 1, 2015, penalties will be added at the rate of 1% per month from August 1, 2015, calculated to the end of the month in which payment is made. Penalties on the second half of said tax will be added after March 1, 2016, at the rate of 1% per month from February 1, 2016, calculated to the end of the month during which payment is made.

YOU ARE HEREBY FURTHER AUTHORIZED, DIRECTED AND COMMANDED to deposit such taxes daily in such bank or banks as the Board of Education may designate for such purposes, to remain for the time before payment as prescribed in your Warrant, at such rate of interest as banks may pay on such deposits, which interest shall be paid to the Board of Education for general purposes.

YOU ARE HEREBY FURTHER DIRECTED AND COMMANDED, as Collector of Taxes, to make return of unpaid taxes to the Board of Education on or about the 1st day of March 2016, said return to be made in accordance with the provisions of Section 1322 of the Real Property Tax Law of the State of New York.

IN WITNESS WHEREOF, the Board of Education of the City School District of Glen Cove, New York, pursuant to the provisions of the Education Law of the State of New York has caused this warrant to be signed by its President and Members of the Board, and the seal of said school district to be affixed this 6th day of July 2015.

Dated: July 6, 2015

President

Glen Cove City School District

150 Dosoris Lane

Glen Cove, NY 11542

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2015-16 school year.

WHEREAS, GLEN COVE CITY SCHOOL DISTRICT, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, GLEN COVE CITY SCHOOL DISTRICT wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the BOARD OF EDUCATION of GLEN COVE CITY SCHOOL DISTRICT hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that GLEN COVE CITY SCHOOL DISTRICT'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that GLEN COVE CITY SCHOOL DISTRICT'S Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that GLEN COVE CITY SCHOOL DISTRICT'S Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

DATE: _____

AUTHORIZED
SIGNATURE: _____

TITLE: President of the Board of Education

SCHOOL DISTRICT: GLEN COVE CITY SCHOOL DISTRICT

Long Island School Nutrition Directors Cooperative Bid ANNUAL MEMBER REQUIREMENTS

for participation in the Long Island School Nutrition Cooperative Bid. 2015-16 School Year

- ☞ This agreement is to be signed annually by all participating school districts and submitted with BOE resolution on or before September 1.
- ☞ Every District must be a member in good standing of the Long Island School Nutrition Directors Association and have a School Lunch Manager or Director operating their program. Membership is \$150.00 per year for the LISNDA.
- ☞ Districts participating in the bidding process must remit \$500.00 (350.00 for website, \$150.00 for cooperative advertising) by September 1, to the Cooperative Treasurer, for the bidding program that is used to organize and analyze our bids. This includes attorney fees and advertising fees. (Please remit when invoice is received, do not send prior to July 1, 2015)
- ☞ A member from each district must work on at least one bid, to assist the cooperative in meeting its goal of competitive and fair bidding. This requires that members step up and take active roles in organizing, preparing, distributing and analyzing bids, as is necessary.
- ☞ There are several **MANDATORY** meetings each year, which must be attended by a representative of the school district. If a district is not represented at these meetings, without prior acceptable notification to the Bid Chair, they will be unable to participate in the bid cycle for that period.
- ☞ Districts must provide yearly, by September 1, a Board approved Resolution, granting the district permission to participate in the cooperative and authority for the Coop to recommend bid awards to the Board. This resolution is passed at the reorganization meeting in school districts, however, **you** are responsible for getting it approved and submitted by September 1 of each year, to the Cooperative Secretary. If the resolution is not received, the district will not have access to bid prices for one year.
- ☞ Districts must provide the names and addresses of the Food Service Director and the Assistant Superintendent of their district. In addition, they must have email or the ability to access email, as much correspondence in the coop is done via email. If district's email or address changes, the district must notify the Cooperative Coordinator and Secretary.

- ☞ It is the district's responsibility to stay involved with other cooperative members to remain aware of dates, requirements, etc. This includes and is not limited to bid development, item specifications, district needs in terms of volumes, deliveries, etc. All established timelines must be met. If any are not met the district forfeits bid participation for that period and/or maybe assessed an additional fee up to \$2,000 for covering cost to complete tasks assigned and not done in a timely fashion. The fee will cover the cost of personnel and time to complete the original task.

- ☞ It is also the district's responsibility to submit the bids to their board of education for award and approval to conduct business with recommended vendors.

 Name of School District

Assistant Superintendent for Business- Print Name	Signature	Date
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Director of F.S.School Lunch Mgr. - Print Name	Signature	Date
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Glen Cove Schools

School Food Program Prices

Adults are Subject to Tax

Item		
Milk	\$0.50	
Choc. Milk	\$0.50	
Diet Tea 12oz.	\$1.30	
Juice 4oz.	\$0.50	
Apple & Eve Juice box	\$1.00	
water 16oz	\$1.00	
Water 8oz	\$0.60	
Capri Sun	\$0.75	
Sunny Delight	\$0.75	
Switch	\$1.00	
vitamin water 20oz zero	\$1.75	
Wat ahh	\$0.80	
Gatorade (12oz) G2	\$1.50	
Slushy	\$1.50	
Coffee	\$1.25	\$1.25
Tea	\$0.75	
Hot water	\$0.20	(service charge)
Paper Supplies		
Utensils	\$0.05	
Plate	\$0.10	
8 oz. Cup	\$0.20	
Small Bowl	\$0.15	
Large Bowl	\$0.25	
Frozen Yogurt	\$1.50	
Topping	\$0.25	
	Students	Adults + Tax
Ice Cream		
Except		
Chipwich/mm	\$1.50	1.60
Oreo Sandwich	\$1.50	1.60
All Other Ice Cream	\$1.00	
Elementary	\$0.75	

Boars Head Deli
Any Sandwich Combo \$4.00

Adults
+ tax

**APPROVE THE PRICE OF THE SCHOOL LUNCH PROGRAM FOR THE
2015-2016 School Year**

Glen Cove Schools

Student Lunch

\$2.35

Student Breakfast

\$1.25

Adult Lunch

\$3.37 + tax

Adult Breakfast

\$2.05 tax

Price

Adult

Item	Student	(Adult plus tax)	Price	Plus Tax
Hamburger	1.90		Salad boat	1.25
Add Cheese to Hamburger	0.25		Dessert Cup	0.75
			Fresh Apple or Orange	0.80
Veggie Burger	2.15	2.50	Slice French Bread	0.30
Pizza	1.90		Buttered Roll	1.25
Pizza w/ topping	2.15		Bagel w/ cream cheese	2.00
Hotdog	1.75		Bagel w/ butter	2.00
Meatball Hero	2.00	2.50	Extra Cream Cheese	0.35
Grilled Cheese	1.75	1.75	Cookies Linden's 2 Pk	0.85
Chicken Pattie on roll	2.00	2.50	Oatmeal	1.65
Spicy Chicken extra	0.30		Cereal	1.00
Nuggets (6)	2.00	2.00		
French Toast Sticks(3)	1.90	2.00	Egg, Cheese Sausage on Ham	2.00
Pizza Sticks (2)	2.00	2.00	Egg,Cheese Sausage on kaiser	\$2.50
Mozzarella Sticks (6)	2.25		Dinner Roll w/ buttter	0.65
Taco Max Snack (3)	1.95		Baked Cookies 1.5 oz.	0.40
Chicken Fajita Strips(3oz.)	2.00		Chips	0.75
Pancakes	.50/each		Nature Valley Bar	1.00
Panini w/mozzarella	2.00		Chips Lg. Bag	1.00
Nachos Grande	2.25	2.50	Rice Krspie Treats	1.00
Fries	1.75		Mini Rice Krispie	0.35
Pasta	2.00	2.50	Graham Cracker Snack	0.35
Macaroni & Cheese	2.00		Small Fruit Snack	0.35
Twin Tacos	2.25	2.50	100 Calorie Pak Snacks	0.70
Sandwich (Alternate)	1.75	2.50	Sm. Muffin 1.8oz.	0.75
Tuna or Egg Salad Sandwich	1.75	3.25		
Tuna or Egg Salad w/lett & tom	2.00	3.50	Nutrigrain bar or Breakfast Bar	1.00
Dish of Vegetables	1.50	1.75	Chortles	0.50
Sausage Pattie	1.00			
Egg Omelet	1.00			
Bagel Pizza	2.50			
Bagel Pizza w/ topping	2.75			
Soup	1.25	1.25	Small salad w/ tuna, chicken	\$3.35
Homemade Soups	1.50	1.50	or egg salad	
Small salad	2.35	2.35	Large Salad w/ tuna,	\$3.75
Large Salad	2.75	2.95	chicken or Egg	
Dressing Small Packet	0.25	0.25	Saltine Cracker or Breadsticks	\$0.20
Dressing Large Packet	0.50	0.50	Yogurt Lite & Fit 6oz.	1.30
Wraps on lunch line	2.65	3.15	Parfait	2.00
Pickle	0.25			
Feta Cheese: 2oz.	0.50		Brownies Linden's red fat	0.75
Fresh Banana	1.00	\$1.10	Clodhoppers-	\$0.60
			Cereal bags to Go	\$0.80

Glen Cove School District 2015-2016

PER DIEM TEACHER / NURSE RATES

Teacher Full Day	\$ 108
Teacher Half Day	\$ 54
Permanent Subs	\$ 126
School Nurses	\$ 126

LEAVE REPLACEMENT / SUBSTITUTE DUTY

30 consecutive work days for same teacher \$108

Day 31 for same teacher - Step 1 salary per GCTA contract

OTHER PER DIEM RATES

Sub Monitors	\$10.50
Sub TAs	\$12.35
Sub Secretary	\$20.00
Sub FSH	\$ 8.75
Sub Cleaners	\$10.50
Sub Security Guards	\$12.50

HOME TUTORING RATE

\$40.00 per hour