

## MINUTES

**Glen Cove Board of Education Meeting**  
**Wednesday, January 27, 2021, 7:00 pm - 9:30 pm**  
**Virtual**

Virtual Meeting: [www.glencoveschools.org](http://www.glencoveschools.org)

**I. Opening Ceremony**

**Executive Session**

On a motion by Trustee Mary Murphy, second by Trustee Maria Venuto, the Board of Education unanimously (6/0) entered into executive session at 5:39pm. On a motion by Trustee Karen Ferguson, second by Trustee Maria Venuto, the Board of Education unanimously (6/0) adjourned executive session at 6:53pm.

**A. Salute to Flag and Moment of Silence**

Public session was called to order by President Lia Leone, salute to the flag at 7:04pm.

**B. Roll Call**

The following Board of Education members were present:

Present: Lia Leone, Karen Ferguson, Gail Nedbor-Gross, Mary Murphy, Rose Sekelsky, Maria Venuto

**C. Oath of Office**

Oath of office was administered to the newly appointed Vice President of the Board of Education by the district clerk from nominations and voting from the January 13, 2020 Board of Education meeting.

Karen Ferguson, newly elected Vice-President of the Board of Education took the following oath of office:

*I, Karen Ferguson, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of New York, and that I will faithfully discharge the duties of Vice-President of the Board of Education for the Glen Cove City School District according to the best of my ability.*

**II. Approval of Minutes of the Board of Education Meeting**

Minutes of January 13, 2021 - Presented by District Clerk

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education unanimously moved (6/0) to approve the minutes of the Board of Education meeting of January 13, 2020 as amended.

Move: Maria Venuto Second: Gail Nedbor-Gross Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

**III. Committee Reports**

**A. Audit Committee**

1. Karen Ferguson
2. Gail Nedbor-Gross
3. Maria Venuto

Victoria Galante reported on behalf of the audit committee.

#### B. Policy Committee

1. Karen Ferguson
2. Maria Venuto

Trustee Maria Venuto reported on behalf of the policy committee.

#### C. Education Committee

1. Lia Leone
2. Mary Murphy
3. Rose Sekelsky

Dr. Michael Israel reported on behalf of the education committee.

#### D. City of Glen Cove District Liaison

1. Maria Venuto

Trustee Maria Venuto reported on what's going on in the City of Glen Cove.

#### E. Facilities Liaison

1. Gail Nedbor-Gross

Trustee Gail Nedbor-Gross reported on the school district facilities.

### IV. Superintendent Report

#### A. Updates

Dr. Maria Rianna stated that the executive budget has been received from the Governor. The district is waiting on the legislative budget with the final budget being due at the end of February beginning of March.

##### 1. 2021 - 2022 Budget Presentation

Victoria Galante presented her second budget workshop via a PowerPoint presentation regarding the 2020-2021 budget. Ms. Galante went over state aid runs, the projected appropriation budget with the capital and administrative components as well as reserves. All questions were addressed as presented by the Board of Education.

##### 2. Technology Presentation

Daniel Cava, Informational Technology Coordinator, went over via a PowerPoint presentation everything the technology department has been working on since the beginning of July. The presentation covered the summer work, first month of school, transition to hybrid learning and district-wide projects and the future in regards to technology. All questions from the Board of Education were addressed.

##### 3. COVID-19 Update

Dr. Maria Rianna addressed the survey that went out to families; nurse pod installation at Landing, Gribbin and Connolly (thanked Assemblyman Chuck Lavine for monies supplemented through grants for these pods); steps being taken across the district in trying to get students back to in-person learning; thanked the board of education, teachers principals and staff for all their doing; our district on a wait list with New York University Langone to have vaccinations for staff

and community members as well as on-site testing on our campus. All questions and concerns by the Board of Education were addressed.

#### V. Public Participation

Due to COVID-19 and receipt of an executive order from Laura Curran and Governor Cuomo, the Glen Cove Board of Education temporarily suspends in-person public access to the meeting for Board of Education meetings. The meeting will be accessible for viewing on our website: [www.glencoveschools.org](http://www.glencoveschools.org).

Questions and comments were addressed by the Board of Education and administration as they were presented on agenda items only by virtual attendees.

#### VI. Instructional Report

On the recommendation of the Superintendent of Schools made by the Assistant Superintendent of Curriculum and Instruction, the Board of Education, unanimously moved (6/0), to approve the following Committee on Special and Preschool Special Education.

Move: Rose Sekelsky Second: Mary C. Murphy Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

##### A. Committee on Special Education

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committee on Special Education for Initial Placement Programs/Services for cases listed from meetings filed in the office of special education and approves the authorization of funds to implement the special education programs and services.

##### B. Committee on Preschool Special Education

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committee on Preschool Special Education for Initial Placement Programs/Services for cases from meetings filed in the office of special education.

##### C. New Course Approval

On the recommendation of the Superintendent of Schools made by the Assistant Superintendent of Curriculum and Instruction, the Board of Education, unanimously moved (6/0), to approve the following after discussion:

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the addition of the following course to the high school course manual for the 2021 – 2022 school year:

- College Human Anatomy and Physiology (dual enrollment)

Move: Maria Venuto Second: Lia Leone Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

#### VII. Business Affairs

##### A. Finance

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education unanimously (6/0) moved to approve the following:

Move: Karen Ferguson Second: Rose Sekelsky Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

1. Treasurer's Report - Month of December 2020

2. Financial Reports

a. Bank Reconciliations - Month of December 2020

b. Revenue Budget Status Report - Month of December 2020

c. Appropriation Budget Status Report

d. Register of Bills - December 2020

e. Check Registers - December 2020

**B. Operations**

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education unanimously (6/0) moved to approve the following after a brief discussion:

Move: Maria Venuto Second: Gail Nedbor-Gross Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

1. Contract - Student Services

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the student service contracts as summarized below and authorizes the President of the Board to sign such contract upon approval:

Provider: Nicholas Center Ltd.  
Address: 382 Main Street, Suite 205  
Port Washington, NY 11050  
Service: Multiple special education related services  
Rate: fee schedule filed in the office of special education

2. Contract - DOR

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves contract as summarized below in which Glen Cove is the district of residence and authorizes the President of the Board to sign such contract upon approval:

District of Location: Manhasset UFSD  
Address: 200 Memorial Place  
Manhasset, NY 11030  
School Name: St. Mary's Elementary and High School  
Number of Students: 8  
Services: Special Ed services as outlined in IEP

3. Contract - ECG

Questions were addressed that any Board of Education members had.

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves contract between GCSD and ECG Engineering, LLC

architectural/engineering services to be performed in connection with a proposed energy performance project.

## VIII. Personnel

### A. Certified

On the recommendation by the Superintendent of Schools, made the Assistant Superintendent for Human Resources, the Board of Education unanimously (6/0) moved to approve the following certified matters:

Move: Rose Sekelsky Second: Karen Ferguson Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

#### 1. Appointment of Part-Time Teachers

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named persons, who are properly certified, be appointed as Part-Time Teachers for the Glen Cove City School District, as specified below (salary as per contract, prorated).

Name: McKinnon, Jonathan  
 Area: Business & Marketing  
 Building Assignment: Middle School  
 FTE: .8  
 Schedule & Step: MA, Step 1 (prorated)  
 Effective: 1/26/21-6/30/21 (or sooner at the discretion of the Board of Education)

Certification: Business & Marketing

Name: Ryan, Joseph  
 Area: English Language Arts  
 Building Assignment: High School  
 FTE: .4  
 Schedule & Step: MA, Step 1 (prorated)  
 Effective: o/a 2/1/21-6/30/21 (or sooner at the discretion of the Board of Education)

Certification: English Language Arts (7-12)

#### 2. Appointment of Regular Substitute Teachers

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named persons be appointed as Regular Substitute Teachers for the Glen Cove City School District as specified below.

Name: Callahan, Jeremiah  
 Building Assignment: High School  
 Subject Area: Mathematics  
 Salary: \$125/day (first 30 working days); MA, Step 1, prorated (31st working day)  
 Effective: 2/1/21-6/30/21 (or sooner at the discretion of the Board of Education)  
 Certification: Mathematics (7-12)

Comments: Mr. Callahan is replacing Ms. Moran, who is out on childcare leave.

Name: Hutter, Kaitlyn  
 Building Assignment: Deasy/Gribbin  
 Subject Area: Elementary (STREAM)  
 Salary: MA, Step 2 (prorated)  
 Effective: 1/28/21-6/30/21 (or sooner at the discretion of the Board of Education)  
 Certification: Childhood Ed (1-6)

Comments: Ms. Hutter is replacing Ms. Taylor, who has accepted a position as an Instructional Technology Coach for the district.

Name: Pavlovich, Lora  
Building Assignment: High School  
Subject Area: English  
Salary: MA, Step 1 (prorated)  
FTE: .6  
Effective: 1/25/21-4/5/21  
Certification: ELA (7-12)

Comments: Ms. Pavlovich is replacing Ms. Noonan, who is out on family medical leave.

3. Appointment of Permanent Substitute Teachers

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named persons be appointed as Permanent Substitute Teachers for the Glen Cove City School District, as specified below (salary - \$136/day, no benefits).

Name: Anobile, Elisa  
Building Assignment: Middle School  
Effective: 1/19/21-6/30/21  
Certification: Childhood Ed (1-6)

Name: Guallpa, Luis  
Building Assignment: High School  
FTE: .2  
Effective: 1/20/21-6/30/21

Certification: Spanish (7-12)

4. Appointment of Per Diem Substitute Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be appointed as a Per Diem Substitute Teacher for the Glen Cove City School District (salary - \$125/day).

Routh, Kaitlyn\*

\*as per NYSED regulations

5. Appointment of Part-Time Teaching Assistant

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be appointed as a Part-Time Teaching Assistant for the Glen Cove City School District as specified below (salary as per contract).

Name: Melbinger, Linda  
Current Assignment: ICT Classroom  
Hours: 25 hours per week  
Building Assignment: Connolly  
Effective: 1/28/21-6/25/21 (or sooner at the discretion of the Board of Education)

6. Appointment of Elementary Club Advisors

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named persons be appointed as Elementary Club Advisors for the 2020-2021 school year, as specified below (stipend as per contract, split).

Name: Clark, Margaret  
Club: Yearbook  
Building Assignment: Landing

Name: Mendrinios, Amy  
 Club: Yearbook  
 Building Assignment: Landing

Name: Stanco, Susan  
 Club: Yearbook  
 Building Assignment: Connolly

Name: Zalk, Korey  
 Club: Yearbook  
 Building Assignment: Connolly

#### 7. Requests for Leaves of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the requests for a leave of absence for the following named persons be approved as specified below.

Name: Broglia, Vanessa  
 Position Title: Elementary Teacher  
 Building Assignment: Gribbin  
 Effective: 1/25/21-2/23/21

Comments: Ms. Broglia is requesting a leave of absence for medical reasons.

Name: Cairo, Ann-Marie  
 Position Title: Speech Teacher  
 Building Assignment: Deasy  
 Effective: 3/1/2021-4/30/2021

Comments: Ms. Cairo is requesting an extension of her childcare leave.

Name: Laber, Kathleen  
 Position Title: Special Education Teacher  
 Building Assignment: Connolly  
 Effective: 2/1/21-4/30/21

Comments: Ms. Laber is requesting an extension of her childcare leave.

Name: Moran, Lauren  
 Position Title: Math Teacher  
 Building Assignment: High School  
 Effective: 2/1/21-6/30/21

Comments: Ms. Moran is requesting an extension of her childcare leave.

Name: Noonan, Kathleen  
 Position Title: English Teacher  
 Building Assignment: High School  
 Effective: 1/4/21-4/2/2021

Comments: Ms. Noonan is requesting a leave of absence for family medical reasons.

Name: Rant, Gina  
 Position Title: Teaching Assistant  
 Building Assignment: Deasy  
 Effective: 1/19/21-2/5/21

Comments: Ms. Rant is requesting a leave of absence for personal reasons.



## 8. Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignation of the following named person be approved as specified below.

Name: Zanville, Hayley  
 Position Title: Math Teacher Leave Replacement  
 Effective Date: 2/1/21 (end of day)

## 9. Retirement

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations, for the purpose of retirement, of the following named persons be approved as specified below.

Name: Kopecky, Peter  
 Position Title: Physical Education Teacher  
 Effective Date: 6/30/21

Name: Oberle, Mary  
 Position Title: Special Education Teacher  
 Effective Date: 6/30/21

## B. Classified

On the recommendation by the Superintendent of Schools, made the Assistant Superintendent for Human Resources, the Board of Education unanimously (6/0) moved to approve the following classified matters:

Move: Maria Venuto Second: Gail Nedbor-Gross Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

### 1. Appointment of Head Custodian

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be appointed as a Civil Service Employee in the Facilities Department of the Glen Cove City School District, as specified below, pending fingerprint clearance and letter of good conduct (salary as per contract, prorated).

Name: Demetriou, Michael  
 Building Assignment: Deasy  
 Effective: 2/1/21

Comments: Mr. Demetriou is replacing Mr. Telese, who resigned.

### 2. Appointment of Senior Typist

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be appointed provisionally as a Civil Service Employee for the Glen Cove City School District, as specified below (salary – as per contract, prorated).

Name: Dolan, Tania  
 Building Assignment: Gribbin  
 Salary: Grade III, Step 1  
 Effective: 1/25/21

Comments: Ms. Dolan is replacing Ms. Basile, who retired.



### 3. Appointment of School Monitors

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named persons be appointed as School Monitors for the Glen Cove City School District, as specified below, pending fingerprint clearance (salary as per contract).

Name: Famigletti, Brianna  
 Current Assignment: 3:1  
 Building Assignment: Connolly  
 Hours: 29.5 hours per week  
 Effective: o/a 1/28/21-6/25/21 (or sooner at the discretion of the Board of Education).  
 Comments: Ms. Famigletti is replacing Ms. Melbinger, who is being appointed as a teaching assistant.

Name: Rivera Rodriguez, Diana  
 Current Assignment: Reception Desk  
 Building Assignment: Thayer House  
 Hours: 20 hours per week  
 Effective: o/a 1/28/21-7/31/21 (or sooner at the discretion of the Board of Education).

Name: Routh, Kaitlyn  
 Current Assignment: 1:1  
 Building Assignment: Gribbin  
 Hours: 29.5 hours per week  
 Effective: o/a 2/1/21-6/25/21 (or sooner at the discretion of the Board of Education).

### 4. Change in Hours (Monitor)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that a change in hours for the following named person be approved as specified below (salary as per contract).

Name: Guevara, Christian  
 Building Assignment: Landing  
 From: 23.6 hours per week  
 To: 29.5 hours per week  
 Effective: 1/12/21

### 5. Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignation of the following named person be approved as specified below.

Name: Melbinger, Linda  
 Position Title: Connolly  
 Building Assignment: Monitor  
 Effective Date: 1/27/21 (end of day).

Comments: Ms. Melbinger is resigning in order to accept a position as a teaching assistant.

### 6. Retirement

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignation, for the purpose of retirement, of the following named person be approved as specified below.

Name: Allen, Robert  
 Position Title: Maintenance Maintainer (Plumber)  
 Effective Date: 2/19/21 (end of day)

Dr. Maria Rianna acknowledged all our retirees, thanking them for their service to the

district.

C. Other - Sick Day Donation

On the recommendation by the Superintendent of Schools, made the Assistant Superintendent for Human Resources, the Board of Education unanimously (6/0) moved to approve the following sick day donation:

WHEREAS, a request has been made that the Board of Education of the Glen Cove City School District exercise its discretion and approve a one-time voluntary sick bank donation to assist Kathleen Noonan, a fellow teacher facing an unusual medical situation involving her child; and

WHEREAS, Ms. Noonan is presently enduring a difficult, personal medical situation involving her child and will exhaust all personal, sick and family leave days as of February 1, 2021; and

WHEREAS, Ms. Noonan will need an infusion of sick days into her sick bank in order to enable her to continue to care for her child, there being no other contractual leave provision available to help her; and

WHEREAS, Ms. Noonan will further need permission from the Superintendent of Schools to use said donated sick days for the purpose of caring for her child; and

WHEREAS, the Board of Education is willing to approve a special arrangement for Ms. Noonan, upon the recommendation of the Superintendent of Schools, given the special and unique medical circumstances facing her and her family, without making an unlawful gift of public funds;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The District shall create a special sick leave bank solely for Ms. Noonan for the limited purpose described above.
2. Full-time teachers who earn sick days may elect to donate one or more sick days to Ms. Noonan's sick bank to be used by her for the purpose described above, except that employees who have already reached their cap on accumulated sick days in their bank or who are not entitled to be paid for sick days upon their separation from service are not entitled to participate. Donated days shall be subtracted from the donating employee's sick bank and transferred into Ms. Noonan's sick bank. The expectation is that the donated days are to be used in one block, not intermittently. Donations must be made on or before February 11, 2021.
3. No more than a total of 34 days shall be credited and transferred to Ms. Noonan's bank pursuant to this agreement now. If requested, additional days up to a total of 93 will be credited to Ms. Noonan's bank. If not used by Ms. Noonan, the transferred sick days shall be lost for all purposes. Ms. Noonan shall provide the Board with any and all medical documentation regarding her child's illness and her care of them; and Ms. Noonan must return to work as soon as medically possible for her to do so and she may not use these donated days for ordinary child care purposes.
4. This voluntary donation arrangement shall in no manner serve as past practice, and may not be cited by any person or entity in a subsequent judicial, administrative or other related proceeding for the purpose of establishing a Board practice or precedent. The Board's discretionary administration of this sick day donation, including the termination of this donation arrangement, shall be in the hands of the Superintendent of Schools, and she will make all decisions regarding its administration. The Superintendent's decisions shall be final for all purposes.
5. This arrangement shall not in any manner be construed or interpreted as requiring the Board of Education to create a sick leave donation arrangement for any other employee at any other time.
6. The District may unilaterally discontinue this arrangement at any time, in its sole discretion.

Move: Gail Nedbor-Gross Second: Karen Ferguson Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

#### D. Other - MOA

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education unanimously (6/0) approves the Memorandum of Agreement between the Glen Cove School District and the Glen Cove Educational Support Association and authorizes the President of the Board to sign such upon approval.

Move: Rose Sekelsky Second: Gail Nedbor-Gross Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

#### E. Other - MOA - GCTA

RESOLVED, on the recommendation of the Superintendent of Schools, the Board of Education unanimously (6/0) approves the Memorandum of Agreement between the Glen Cove School District and the Glen Cove Teachers' Association.

Move: Mary C. Murphy Second: Rose Sekelsky Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

#### IX. Unfinished Business

Vice-President Karen Ferguson noted addressing the details on the number of students dropping out of music that was discussed at the last meeting.

##### A. District Communication Company/Website Process - Update

The Board of Education agreed to having a work session regarding the above and Dr. Rianna will schedule something.

#### X. New Business

##### A. NSBA 2021 Conference - Attendance

The Board of Education agreed not to attend this conference as it's too pricey.

##### B. Carbon Dioxide - Review of Test Results

Dr. Rianna stated that the testing passed in all our buildings.

##### C. Open Meeting Law Compliance

Future discussion on shared decision making on committees and compliance as well as a better way of reaching out to our non tech savvy community.

#### XI. Board Comments

Requested was an updated Board of Education activity calendar.

#### XII. Public Participation

Due to COVID-19 and receipt of an executive order from Laura Curran and Governor Cuomo, the Glen Cove Board of Education temporarily suspends in-person public access to the meeting

for Board of Education meetings. The meeting will be accessible for viewing on our website: [www.glencoveschools.org](http://www.glencoveschools.org).

No comments or questions were made from our virtual attendees.

XIII. Executive Session (if necessary)

XIV. Adjournment

The Board of Education unanimously (6/0) moved to adjourn the meeting at 10:32pm. Next meeting scheduled for Wednesday, February 10, 2021.

Move: Mary C. Murphy Second: Rose Sekelsky Status: Passed

Yes: Gail Nedbor-Gross, Maria Venuto, Rose Sekelsky, Mary C. Murphy, Lia Leone, Karen Ferguson

Respectfully submitted,  
Ida Johnson  
District Clerk



Ida Johnson, District Clerk