

**MINUTES**  
**Glen Cove Board of Education**  
**Reorganization Meeting**  
**Wednesday, July 7, 2021, 7:00 pm - 8:00 pm**  
**Glen Cove High School**

Via Livestream: [www.glencoveschools.org](http://www.glencoveschools.org)

**I. Opening Ceremony - Pledge of Allegiance, Moment of Silence and Roll Call**

The meeting commenced at 7:05 pm. Opening comments were made by Dr. Maria Rianna in regards to the wearing of masks and non-masks during the meeting followed by the Pledge of Allegiance and a moment of silence.

**II. Oath of Office - Administered to newly elected Board Members**

The following oaths of office were administered as part of the public meeting to the following newly elected Board of Education members.

Note that their oaths were originally administered on July 1, 2021, in district office, by Ida Johnson, District Clerk and again in public session.

I, Maureen Jimenez, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Trustee for the Glen Cove City School District Board of Education according to the best of my ability.

I, Anne Markoulis, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Trustee for the Glen Cove City School District Board of Education according to the best of my ability.

I, Meghan Lavine, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Trustee for the Glen Cove City School District Board of Education according to the best of my ability.

**III. Appointment of Temporary Chairperson**

Mr. Christopher Venator, School District Attorney, serving as the temporary chairperson.

**IV. Temporary Chairperson calls for nominations for President of the Board of Education**

The temporary chairperson asked for nominations for the position of President of the Board of Education. A nomination was made by Trustee Angela Raimo for Trustee Lia Leone to serve as President of the Board of Education. No other nominations for President of the Glen Cove City School Districts Board of Education were made.

**V. Nominations Closed**

**VI. Temporary chairperson announces result of vote**

The Board of Education unanimously (7/0) moved to nominate Trustee Lia Leone as President of the Glen Cove City School District Board of Education for the 2021 - 2022 school year.

**VII. Temporary chairperson asks for nominations for Vice President of the Board of Education**

The temporary chairperson asked for nominations for the position of Vice-President of the Board of Education. A nomination was made by Trustee Anne Markoulis for Trustee Maria Venuto to serve as Vice-President of the Board of Education. No other nominations for Vice-President of the Glen Cove City Schools Board of Education were made.

**VIII. Nominations Closed**

**IX. Temporary chairperson announces result of vote:**

The Board of Education moved by a vote of 6 in favor and 1 against (6/1 - Trustee Karen Ferguson against) to nominate Trustee Maria Venuto as Vice-President of the Glen Cove City School Districts Board of Education for the 2021 - 2022 school year.

## X. Oath of Office - Administered to President and Vice President

I, Lia Leone, DO SOLEMNLY SWEAR that I will support the constitution of the United States and the Constitution of the State of New York and that I will faithfully discharge the duties of President of the Board of Education for the Glen Cove City School District according to the best of my ability.

President, Board of Education  
Glen Cove City School District  
Glen Cove, New York  
Sworn to before me this 7th day of July 2021

I, Maria Venuto, DO SOLEMNLY SWEAR that I will support the constitution of the United States and the Constitution of the State of New York and that I will faithfully discharge the duties of Vice-President of the Board of Education for the Glen Cove City School District according to the best of my ability.

Vice-President, Board of Education  
Glen Cove City School District  
Glen Cove, New York  
Sworn to before me this 7th day of July 2021

## XI. Temporary chairperson requests successful candidates to assume duties of Office of President and Vice President of the Board

## XII. Newly elected President extends welcome to all Board members (Meeting now to be conducted by newly elected President)

also welcomed previous board members and looks forward to a great year.

The Board of Education unanimously (7/0) moved to approve items 13-16 of the agenda.

Move: Angela Raimo Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Lia Leone, Karen Ferguson, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis

## XIII. Appointment of Clerk of the Board of Education

Recommend the Board of Education appoint **Ida Johnson**, as District Clerk of the Board of Education, as per agreement.

## XIV. Appointment of District Treasurer

Recommend the Board of Education appoint **Quinn Paggi** as District Treasurer, as per contract and further, that he be bonded in the amount of **\$1,000,000**. The Board President advises that the District Treasurer should be authorized as the sole signatory on all checks issued by the Glen Cove School District.

## XV. Appointment of Internal Claims Auditor

Recommend the Board of Education appoint **Lori Carrick**, to the position of Claims Auditor, as per contract.

## XVI. Oath of Office administered to District Clerk and District Treasurer

Dr. Maria Rianna, Superintendent of Schools, administered the oath of the office to the district clerk.

I, Ida Johnson, DO SOLEMNLY SWEAR that I will support the constitution of the United States and the Constitution of the State of New York and that I will faithfully discharge the duties of District Clerk for the Glen Cove City School District according to the best of my ability.

District Clerk  
Glen Cove City School District  
Glen Cove, New York  
Sworn to before me this 7th day of July 2021

Ida Johnson, District Clerk, will administer to oath of office to the District Treasurer.

The Board of Education unanimously (7/0) moved to approve items 17- 25 of the agenda.

Move: Maria Venuto Second: Maureen Jimenez Status: Passed

Yes: Maria Venuto, Lia Leone, Karen Ferguson, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis

XVII. Appointment of External Auditor

Recommend the Board of Education appoint **O'Connor Davies** to the position of External Auditor.

XVIII. Appointment of Internal Auditor

Recommend the Board of Education appoint Cullen & Danowski, LLP to the position of Internal Auditor.

XIX. Appointment of School District Attorney

Recommend the Board of Education appoint **Ingerman Smith** as General Counsel for the School District for special and/or extraordinary legal services and Labor Counsel for the School District.

XX. Appointment of Actuarial

Recommend the Board of Education appoint **Chernoff Diamond & Col, LLC** to the position of GASB 45 Actuaries.

XXI. Appointment of Fiscal Advisor

Recommend the Board of Education appoint **Munistat Services Inc.** as the District Fiscal Advisor.

XXII. Appointment of Bond Counsel

Recommend the Board of Education appoint **Hawkins Delafield & Wood LLP** as the District Bond Counsel.

XXIII. Appointment of Purchasing Agent

Recommend the Board of Education appoint **Victoria Galante**, the Assistant Superintendent for Business, as the Purchasing Agent.

XXIV. Appointment of Deputy Purchasing Agent

Recommend the Board of Education appoint **Reyna Bonilla** as the Deputy Purchasing Agent.

XXV. Appointment of Worker's Compensation Representative

Recommend the Board of Education appoint **Wright Wrisk** as the Workers' Compensation representative for Medical Bill review and Medicare secondary payer reporting to be in accordance with their contract.

The Board of Education unanimously (7/0) moved to approve items 26 - 35 of the agenda:

Move: Karen Ferguson Second: Angela Raimo Status: Passed

Yes: Maria Venuto, Lia Leone, Karen Ferguson, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis

XXVI. Appointment of School Physicians

Recommend the Board of Education appoint the following physicians as School Physicians:

**Medical Officer:** Dr. Catherine Scenci and Dr. Arula Karidis

XXVII. Appointment of Central Treasurer of the Extra Classroom Activity Fund

Recommend the Board of Education appoint **Suzanne Rant** (HS) and **Donna Pascarelli** (MS) Treasurer of the Extra Classroom Activity Fund and that they be included in the employees blanket bond.

XXVIII. Appointment to Certify Payroll

Recommend the Board of Education designate **Dr. Maria Rianna**, Superintendent of Schools, to certify the payroll and further that the Assistant Superintendent for Business, **Victoria Galante**, will certify in her absence.

XXIX. Appointment of Staff on an Interim Basis

Recommend the Board of Education authorizes **Dr. Maria Rianna**, Superintendent of Schools, to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

XXX. Appointment of Third Party Administrator for District 403B Plan

Recommend the Board of Education appoint **The Omni Group** as the District's Third Party Administrator for the District's 403B Plan.

XXXI. Appointment of Asbestos Compliance Officer

Recommend the Board of Education appoint **Viktor Tymchynyuk** as Asbestos Compliance Officer.

XXXII. Appointment of Title IX Compliance Officer

Recommend the Board of Education appoint **Dr. Kim Rodriguez** as the Title IX Compliance Officer.

XXXIII. Appointment of Section 504 Compliance Officer

Recommend the Board of Education appoint **Michael G. Tweed** as the Section 504 Compliance Officer.

XXXIV. Appointment of Records Access Officer and Fiscal Records Access Officer

Recommend the Board of Education appoint **Ida Johnson, District Clerk**, as Records Access Officer and Fiscal Records Access Officer.

XXXV. Appointment of Records Public Information Services

Recommend the Board appoint **ZE Creative Communications** to provide Public Information and Communication Services.

The Board of Education unanimously (7/0) moved to approve items 36 - 45 of the agenda:

Move: Anne Markoulis Second: Angela Raimo Status: Passed

Yes: Maria Venuto, Lia Leone, Karen Ferguson, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis

XXXVI. Appointment of Impartial Hearing Officers

Recommend the Board of Education appoint Impartial Hearing Officers from the listing of officers from the NYSED.gov website should the School District find a need to use an Impartial Hearing Officer (or Officers).

XXXVII. Appointment of CSE and CPSE Members, Surrogate Parents and Parent Advocates

Recommend the Board of Education appoint the members to the CSE, CPSE, Surrogate Parent and Parent Advocates.

XXXVIII. Designation of Depositories

Recommend the Board of Education designate the below Banks of Deposit.

**CAPITAL ONE BANK**  
School Tax Account

**THE FIRST NATIONAL BANK OF LONG ISLAND**

General Fund Checking #1	Payroll
General Fund Investment Account	General Fund Checking #2
Lunch Fund	Special Aid Fund
Trust & Agency	Capital Project Fund
The Cerise Nonini Scholarship	Extra Classroom Activity – HS
The Harry Schinder MD Scholarship	Extra Classroom Activity – MS
The Carmen Cicero Scholarship	Workers Compensation
The RXR Pilot Scholarship	Capital Reserve Facilities Improvement Acct.

XXXIX. Designation of Official Newspaper

Recommend the Board of Education designate **The Record Pilot, The Glen Cove Herald Gazette** and **Newsday** as official newspapers for legal advertising and notices for the Glen Cove School District and **Newsday** for emergency advertising.

XL. Board of Education Meetings

Recommend the Board of Education schedule meetings on **Wednesdays** (unless otherwise noted below), at or about 7:30 PM at the **High School** (unless otherwise noted below).

July 7, 2021	January 19, 2022
August 18, 2021	February 2, 2022
September 1, 2021	February 16, 2022
September 22, 2021	March 2, 2022
October 6, 2021	March 16, 2022
October 20, 2021	March 30, 2022
November 3, 2021	April 13, 2022
November 17, 2021	May 4, 2022
December 1, 2021	May 18, 2022
December 15, 2021	June 8, 2022
January 5, 2022	June 22, 2022

XLII. Authorization for Approval of Budget Transfers

Recommend the Board of Education authorize **Dr. Maria Rianna**, the Superintendent of Schools to approve budget transfers up to \$10,000, any budget transfer in excess of \$10,000 be approved by the Board of Education in accordance with Policy #5330.

XLIII. Approval to Apply for Federal and State Grants

Recommend the Board of Education, through its Administrative Officer, be authorized to apply for any and all Federal and State grants that are deemed appropriate.

XLIV. Mileage Allowance Rate

Recommend the Board of Education authorize the mileage allowance rate for authorized travel for the School District to be the current IRS allowable rate.

XLV. Authorization for Petty Cash Fund

Glen Cove High School - Antonio Santana - \$100  
Athletic Director - Peter Cardone -\$50

Finley Middle School - Nelson Iocolano - \$100  
 Connolly Elementary School - Julie Mullan - \$100  
 Landing Elementary School - Alexa Doeschner - \$100  
 Gribbin Elementary School - Francine Santoro - \$100  
 Deasy Elementary School - Melanie Arfman - \$100  
 Business Office - Asta Barkauskas - \$100

#### XLV. Release Payment of Funds

Recommend the Board of Education grant the Superintendent of Schools the authority, when necessary, to release payment of funds, not to exceed \$1,000 before formal approval by the Board of Education.

The Board of Education unanimously (7/0) moved to approve items 46 - 52 of the agenda:

Move: Meghan Lavine Second: Maria Venuto Status: Passed

Yes: Maria Venuto, Lia Leone, Karen Ferguson, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis

#### XLVI. Authorization for Delegation of Investments

Recommend the Board of Education authorize **Dr. Maria Rianna**, Superintendent of Schools, and/or **Victoria Galante**, the Assistant Superintendent for Business, to execute in the name of the Board of Education any and all documents relating to the investment program in a timely manner as well as to utilize reputable consultants regarding investment decisions when necessary, so long as no fee is involved. In the absence of Maria Rianna and Victoria Galante, the District Treasurer is authorized to execute investment documents in the name of the Board of Education. A monthly progress report of investments will be given to the Board of Education.

#### XLVII. Re-adoption of Investment Policy

Recommend the Board of Education of the Glen Cove School District re-adopt the current Investment Policy.

#### XLVIII. Re-adoption of Policies and Code of Ethics

Recommend the Board of Education re-adopt all policies and code of ethics in effect the previous year, as well as any policy approved after **July 1, 2021**.

#### XLIX. Conferences, Conventions and Workshops

Recommend the Board authorize the Superintendent of Schools to take action on administrative, teacher and other staff requests to attend conferences, conventions and workshops within the limit of the **2021 – 2022** budget appropriations and in accordance with Board Policy (General Municipal Law 77-b).

#### L. Attendance Periods

Recommend the Board adopt the following resolution regarding the elimination of religious holidays in counting the best attendance periods for state aid (Commissioner's Regulations 175.40):

**WHEREAS**, through action of the New York State Legislature and of the Governor of the State of New York, a Board of Education may decide to eliminate religious holidays in counting the best attendance periods for state aid,

**THEREFORE, BE IT RESOLVED**, that each of the religious holidays designated by the Commissioner of Education during the school year **2021 – 2022** on which school may be held be eliminated from the **2021– 2022** state aid attendance worksheet, if it is in the best interest of the District.

#### LI. Surety Bonds

Recommend the Board authorize preparation of surety bonds for the Assistant Superintendent for Business, School District Treasurer and Deputy Treasurer in the amount of Two Million dollars each (Education Law, Section 2130).

LII. Designation for Participation in the National School Lunch / School Breakfast / Special Milk Programs

Recommend the Board of Education delegate to the Superintendent of Schools the authority to act as its agent in the participation of the National School Lunch / School Breakfast / Special Milk Programs and to sign all contracts and agreements associated with said participation.

The Board of Education unanimously (7/0) moved to approve items 53 - 59 of the agenda:

Move: Karen Ferguson Second: Angela Raimo Status: Passed

Yes: Maria Venuto, Lia Leone, Karen Ferguson, Angela Raimo, Maureen Jimenez, Meghan Lavine, Ann Markoulis

LIII. Approval of Participation in Long Island School Nutrition Cooperative

Recommend the Board of Education approve the participation of the district in the Long Island School Cooperative Bid.

LIV. Approval of School Lunch Program Prices

Recommend the Board of Education approve the prices for the School Lunch Program.

LV. Approval for Insurance Policy Coverage

Recommend the Board of Education approve NYSIR for insurance policy coverage.

LVI. Approval of Student Accident Insurance

Recommend the Board of Education approve **Fitzharris Agency Inc.** as Insurance Agent for student accident insurance.

LVII. Adoption of Coverage Provided by Section 18 of Public Officers Law

Recommend the Board of Education adopt the coverage provided by Section 18 of the Public Officers Law of the State of New York for its employees, as defined by that statute. The adoption of this resolution is intended to provide benefits which shall supplement and be available in addition to, defense or indemnification protection conferred by virtue of other enactments, statutory provisions, previous actions of this Board or other sources. The Superintendent of Schools or his designee shall take such action as may be necessary to obtain insurance protection against such potential liability to the district as may arise as a result of the adoption of this resolution.

LVIII. Approval of Salary Schedule

Recommend the Board of Education approve the below salary schedule.

**PER DIEM SUBSTITUTE RATES  
2021 - 2022**

<b>Position</b>	<b>Rate</b>
Teacher (full day)	\$125/day
Teacher (half day)	\$62.50/day
Permanent Substitute	\$136/day
Substitute School Nurse	\$136/day
Regular Substitute/Leave Replacement	\$125/day(30days); step & salary (day 31)
Substitute Monitor	\$15.00/hour
Substitute Teacher Assistant	\$15.00/hour
Substitute Clerical/Secretary	\$20.00/hour
Substitute Food Service Helper	\$15.00/hour
Substitute Cleaner	\$15.00/hour
Substitute Security Guard	\$15.00/hour
Home Tutor (part-time non-GCTA & out of district employees)	\$40.00/hour

## LIX. Establishment of Committees

Recommend the Board establish the following committees and appoint members:

## A. Audit Committee (Required)

Members:

Trustees Karen Ferguson, Angela Raimo and Maria Venuto

## B. Policy Committee

Members:

Trustees Karen Ferguson, Maureen Jimenez, Meghan Lavine

Other Board of Education Committees will include:

**Education Committee:** Members will be the entire Board of Education

**City Liasion:** Member will be Trustee Meghan Lavine

Additionally, the Board of Education agreed that Ms. Victoria Galante will report on facilities during the committee report section of all future Board of Education meetings.

## LX. Adjournment

Recommend the Board of Education adjourn the Annual Reorganization Meeting.

The Board of Education unanimously (7/0) moved to adjourn the reorganization meeting at 7:40 pm.

Move: Angela Raimo Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Lia Leone, Karen Ferguson, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis

Respectfully Submitted by  
Ida Johnson  
District Clerk

  
Ida Johnson - District Clerk